Patient Portal Self Enrollment

Overview

Self-enrollment allows existing users to enroll for patient portal access without needing an invitation. Users simply enter information about the patient and verify their identity to gain access to the portal. The self-enrollment workflow can be accessed as an alternative (or in addition) to the registration process, which requires an invitation to claim an account.

Important! Self-enrollment is used for existing patients in your electronic health record (EHR). Self-enrollment is not intended for proxy use.

NOTE:

- The minimum age for self-enrollment is 13.
- An email address or social security number must be entered in Cerner to verify identity and complete the self-enrollment process.

Self-Enrollment Process

Complete the following steps to self-enroll for a patient portal account:

1. Access the link for your organization's patient portal website, as indicated by your provider. Click on Sign-up to start the self-enrollment process.

Ellsworth County							
SIGN IN TO ELLSWORTH COUNTY MEDICAL CENTER							
* Email address or username							
Not a valid email address.							
* Password							
	Show password						
Forgot password?	SIGN IN						
Don't have an account?	SIGN UP						
English (United States)	Privacy Terms						

- 2. Enter your first name, last name, and date of birth in the appropriate boxes.
 - a. At the beginning of the self-enrollment workflow, a page is displayed to the user that requires input for a patient search. The users are always required to submit their first name, last name, and date of birth, and to complete the Identity Verification section.

Self-Enr	ollment for Ellsworth County Medical Center
Self-enrollment is a have access to Ells information and co If you manage the h personal invitation guardians.	wailable for Ellsworth County Medical Center patients who are age 13 or older who don't currently worth County Medical Center, which is an online portal where you can view your medical nnect with your health care team. Complete the form below to start the self-enrollment process. health of a patient, talk to the patient's health care provider during the next visit to receive a to Ellsworth County Medical Center. Self-enrollment is not currently available to caregivers or
* Indicates a required t	field.
* First name	
ACO	
* Last name	
zztest	
* Date of birth	
Month	Day Year
September 🗸	19 1939
Enter the year as 4 dig	its.
* How would you li	ke to verify you account? Email address Personal identifier(s)
Please Enter SSN	
51311111	
* Identity verificat	ion
l'm not a ro	obot
Next	

- 3. You will also have additional elements for personal identification. Individual tabs will be shown. Email address or SSN has been set up to be the default form of verification.
 - a. If the email address option is configured, a user can input an email address instead of a personal identifier. HealtheLife will check multiple areas in Cerner for a match. If a match is found, an email containing a verification code is sent to the email address on file.
 - b. If an email is not entered in Cerner, identity verification must be completing using the personal identifier (SSN) option. HealtheLife will check Cerner for a match.
- 4. Select the check box in the Identity Verification section to prove you're not a robot.
- 5. Click **Next**. The system searches to validate your identity.
 - a. If a match is not found, a message similar to the following is displayed. If this message is displayed, you must talk to your health care organization to request an invitation and use the registration process.

More Information Is Needed				
You don't qualify for self-enrollment. To request an invitation for Ellsworth County Medical Center, talk with your health care organization during your next visit for an invitation.				
English (United States) 🗸				

b. If a patient match is found and the user already has already created a portal account, a message similar to the following is displayed. A link also is displayed that directs the user to the Sign In page once selected.

A User Account Already Exists A user account is already connected to this patient. Try one of the following actions:
 If you already have your own account, sign in with the existing account. If you need your own account, retry the self-enrollment process with a different email address that you can access. Users must have their own accounts. If the problem continues, contact your care team for assistance.



- c. If a match is found one of two things happen:
 - i. If you verified your identity using an email:
 - A verification code is sent to you using the email you entered on the previous page.

Verify Your Email Index ×	
Ellsworth County Medical Center <ellsworthcountymedicalcenter@mail.cerner.com> to tkrause +</ellsworthcountymedicalcenter@mail.cerner.com>	
U Elisworth County	
Hello,	Ν
You recently registered for a Ellsworth County Medical Center account. Please enter the security code displayed below onto the verification page to continue:	N0.
This code will expire in 20 minutes. Security Code: 097436	
If you did not register for an account, please ignore this email.	
If the code above has expired, please register again for a Ellsworth County Medical Center account to receive a new code.	
(Reply (Reply all) (Forward	

• Additionally, a page is displayed that allows you to enter the verification code. Enter the verification code sent to you. When entered correctly, the Patient Match Found page is displayed, and you can continue to self-enroll and claim your account.

Ellsworth County	
CHECK YOUR EMAIL A code has been sent to the email you registered with. Please enter the code below to verify your account. * Code	
CANCEL SUBMIT	
English (United States) Privacy Term	IS

ii. If you verified your identity based on SSN, On the "Patient Match Found" page, in the Identity Verification section, select the check box to confirm that you are the patient identified and that you agree to the Terms of Use and Privacy Policy.

Patient Match Found
Congratulations, your patient information has been verified. The last step to connect with Ellsworth County Medical Center is to create your online account. To proceed, confirm that you are the patient and that you agree to the Terms of Use and Privacy Policy.
* All fields are required.
* Identity verification
I confirm that I am ACO ZZTEST.
* Terms of use
□ I agree to the Ellsworth County Medical Center Terms of Use and Privacy Policy.
Next

- iii. Click on Next.
- 6. Successful completion of this page sends the user to Cerner Health to complete registration.
 - a. If you already have a portal account for another patient, enter that user ID and Password here.
 - i. Click Sign In.
 - ii. Upon returning from Cerner Health, the patient is automatically redirected to your organization's portal home page.
 - b. If you don't, fill out the "I Need An Account" section and follow the on-screen prompts.

SIGN IN
CREATE ACCOUNT Complete the short registration process to get access to your health information.
* First Name
* Last Name
Mobile Number
Enter a valid 10-digit mobile number in the format XXX-XXX- XXXX.
* Gender
FEMALE 🔻
* Date of Birth
09/19/1939
* Username
* Email Address
* Password
•••••
* Confirm Password
•••••
Show password I accept the Terms and Privacy Policy.
protected by reCAPTCHA Privacy - Terms

- 7. You now have successfully created your account. Remember your username and password, as you will need to use them each time you log in to the patient portal.
- 8. After completing the self-enrollment process, a self-enrollment confirmation email may be sent to your organization.

	Welcome to your ornine health account Inbox ×
•	Ellsworth County Medical Center <noreply@iqhealth.com> to tkrause 💌</noreply@iqhealth.com>
	Hello Tammy,
	Stay connected with your health care team and access your personal medical information anytime with Ellsworth County Medical Center.
	Easily manage your health online by:
	 Communicating with your care team Checking your latest lab results Requesting medication refills and renewals Viewing and scheduling your appointments
	Sign into https://ewmed.iqhealth.com/ to stay up to date.
	Sincerely,
	Ellsworth County Medical Center
	Please do not reply to this message as this was sent from an unmonitored email inbox.

Self-Enrollment Notification Emails

Upon completing the Self-Enrollment workflow, a self-enrollment notification email is sent to the email address stored in Cerner. If the patient does not have an email address listed in Cerner, no notification email is sent.

E	Ellsworth County Medical Center <noreply@iqhealth.com> To: Tammy Krause</noreply@iqhealth.com>	:		0	2	Ŵ	← Mon	≪5 1/30/20	→ … 23 8:56 AM
	Hello ACO ZZTEST,								
	An account was created online with Ellsworth County Medical Center to access Ellsworth County Medical Center at January 30, 2023, 08:56 a.m. CST. An account with Ellsworth County Medical Center allows users to view personal health information which is sensitive data.								
	If you created this account, you can disregard this email.								
	If you did not create this account, contact Ellsworth County Medical Center immediately.								
	Sincerely, Ellsworth County Medical Center								
	Please do not reply to this message as this was sent from an unmonitored email inbox.								